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Personal Page Sheet

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Total # photo(s) or artwork on this page_____.
Place photos or artwork in an envelope and attach to page.
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Follow These 6 Easy Steps:

1. Type or neatly print text directly on space provided or attach a separate sheet with title and text. **Do NOT use cursive or all capital letters if typing. If printing, use a pen, NO pencil.**
2. **Do not exceed 320 words per page** (equals 38 lines if filling entire page with text; submit less text if page includes photos/artwork).
3. Fill in the page title (e.g., "Dedication," "History," "continue" if a continuation of previous page, "none" if there is no page title).
4. Indicate on template where photos/artwork should be positioned, their size, and if they are to be printed in black ink or in multi- or full-color. We will enlarge or reduce photos/artwork, if needed. **Note:** See our *Cookbook Publishing Guide* or Order Form for photo prices and limits.
5. Send digital photos/artwork (tiff or eps files at 300 dpi preferred) or original photos/artwork – NO polaroids, photocopies, ink-jet printouts, or published photos or artwork.
6. Complete the entire *Personal Pages* section of the order form. Indicate your choice of artwork and complete the *Title Page*, *Personal Pages, Mail Order Page*, and *Index* area.

Special instructions on artwork, photos, or text:

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